



SECRETARY BOARD OF GOVERNORS
MEDICAL TEACHING INSTITUTION GKMC/BKMC SWABI
Khyber Pakhtunkhwa



JOB ADVERTISEMENT

The Gajju Khan Medical College / Bacha Khan Medical Complex & Allied Hospitals / Institutions Swabi have been declared Medical Teaching Institutions under the MTI Reforms Act, 2015 (as amended) by the Government of Khyber Pakhtunkhwa. Applications are invited from eligible candidates for the following positions on a contract basis, subject to the terms and conditions mentioned below:

POST

NURSING DIRECTOR
(MTI-BKMC & Allied
Hospitals, Swabi)

No of Positions: One

REQUISITE QUALIFICATION & EXPERIENCE:

The candidate must hold a BS/BSc/BSN or Post-RN qualification in Nursing and be a Registered Nurse with PN&MC. A Master's degree in Nursing, Hospital/Health Services Management, or Public Health from a recognized Institution / University / DAI is preferred. Special preference will be given to candidates who hold an MSN.

EXPERIENCE:

A minimum of seven (7) years of combined teaching and administrative experience is required. Of the total required experience, at least two (2) years must be in hospital Nursing Administration. Preference will be given to candidates having work experience in Medical Teaching Institutions (MTIs), tertiary care hospitals or teaching hospitals.

OR

Candidates having a minimum of seven (7) years of Administrative/Management experience at the level of Director Nursing or Manager Nursing in tertiary care/teaching hospitals shall also be eligible for consideration.

MAIN RESPONSIBILITIES / JOB DESCRIPTION:

The Nursing Director shall be responsible for all Nursing care functions as provided under the MTI Act 2015 (as amended) and the MTI Regulations.

SALARY: Attractive Market compatible, Salary Package will be offered.

NOTE:

The Nursing Director shall be selected and appointed by the Board for a term of five (5) years, including the probation period, and shall be eligible for re-appointment on such terms and conditions as may be determined by the Board.

Only those applicants who are readily available to assume the position shall be considered for selection. Civil servants and serving Army officers may apply for the position of Nursing Director; however, NOC is mandatory and they shall be required to submit an undertaking to the effect that, in the event of selection, they shall resign from service and join MTI Swabi immediately.

TERMS AND CONDITIONS:

1. Applications accompanied by a complete Job Application Form, covering letter, CV/Resume, attested copies of academic/educational credentials/testimonials, experience/service certificate(s), CNIC, domicile, a No Objection Certificate (NOC) from concerned the Organization/Department and two passport-size photographs with white background duly attested, should be addressed to the Chairman Board of Governors. The complete application must be in a sealed envelope, clearly mentioning the name of the position applied, must reach the **Human Resource Department, Admin Block, MTI-Bacha Khan Medical Complex, Shah Mansoor, Swabi**, through registered courier within fifteen (15) days of publication of the advertisement, or on or before **Monday, 17th August 2026, by 4:30 PM**. Hand-delivered applications will not be entertained.
2. The application must be in a sealed envelope, clearly mentioning the name of the position applied for at the top right of the envelope and sent through registered courier. Hand-delivered applications will not be entertained.
3. The job application form is available on the website: www.bkmcs.edu.pk
4. Incomplete applications will not be entertained and shall stand rejected.
5. Any application/document received after the closing date/deadline shall stand rejected. No document will be accepted/changed/replaced once received along with the application.
6. Candidates who have already applied for the post of Nursing Director, MTI-BKMC & Allied Hospitals Swabi, for which the application deadline was Monday, 13th July 2026, need not apply again. Their existing applications will be considered during the scrutiny process. However, candidates who wish to submit a fresh or revised application may do so by sending it via courier, as mentioned above in para-1.

7. Submission of a **No Objection Certificate (NOC)** from the current employer is mandatory for all civil servants, Armed Forces personnel, and candidates currently employed in any public or private sector organization. **Government employees must submit the NOC along with their application.**
8. Any attempt to approach or influence the selection committee will automatically disqualify the applicant; the decision of the selection committee will be final, subject to the approval by the Board of Governors. Only shortlisted candidates will be called for interview. After a final decision no correspondence regarding the process will be entertained.
9. The MTI-Swabi has the right to cancel any or all of the positions advertised.
10. In-service employees shall apply through the proper channel, and upon selection, they will have to resign from their current position after selection.
11. Short listing will be done based on educational qualifications and relevant experience. Only Shortlisted Candidates will appear for interview before the Selection committee. Recruitment and selection of appropriate candidates will be done with transparency and merit.
12. All roles and responsibilities of the position, along with the method of selection and appointment, shall be in accordance with the Khyber Pakhtunkhwa Medical Teaching Institutions Reforms Act, 2015 (as amended from time to time), the MTI Regulations framed thereunder and MTI-Swabi Policies/Service Regulation. In case of selection and appointment, the services of the selected candidates shall be governed by the same.
13. The candidate shall provide the original documents/credentials at the time of the interview.
14. No TA/DA shall be admissible for the interview.
15. Subsequent to the application, no further correspondence will be entertained regarding the selection process.
16. Any candidate may be disqualified and/or excluded from the interview if he/she: (a) is convicted by a court of law, (b) has a previous history of dismissal from any service, (c) knowingly furnishes any false information or suppresses any information which may lead to his/her disqualification, (d) attempts to obtain support for his/her candidature by improper means, (e) submits forged certificates/tampers with the entries in his/her age and documents, (f) misbehaves during the interview.
17. The Board of Governors, MTI-Swabi, reserves the right to select or not select any candidate without giving any reason.
18. The salary of selected candidates will only commence after the verification of documents/ credentials. The verification fee will be paid by the selected candidate.

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MEDICAL TEACHING INSTITUTIONS-SWABI
GAJJU KHAN MEDICAL COLLEGE / BACHA KHAN MEDICAL COMPLEX & ALLIED
HOSPITALS / INSTITUTIONS, SHAHMANSOOR, SWABI, KHYBER PAKHTUNKHWA**

Email: hr@bkmcs.edu.pk Website: www.bkmcs.edu.pk Phone: 0938-280414

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