



MEDICAL TEACHING INSTITUTION

GKMC/BKMC/NCN & ALLEID HOSPITALS, SWABI

KHYBER PAKHTUNKHWA



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Situation Vacant

Applications are invited from candidates for the positions at the Medical Teaching Institution Gajju Khan Medical College / Bacha Khan Medical Complex and Allied Hospitals, Swabi.

S. No	Post / Designation Description	Criteria / Qualification/ Experience
1.	Manager Facilities Management	Qualification: Bachelor's or Master's degree in Management (Finance / Marketing / HR) or applied science (Environmental Sciences, Material Sciences, all Engineering related degrees, Industrial Sciences, Biotechnology, Food Sciences) from HEC recognized Institution / University. Experience: 05 years of post-qualification experience in a Managerial / Administrative role in facility management. Preference: Preference shall be given to candidates having relevant experience in facilities management within a tertiary care hospital.
2.	Manager Material Management	Qualification: Bachelor's or Master's degree in Supply chain management or procurement or Administration (Finance / Marketing / HR) from HEC recognized Institution / University. Experience: 05 years post qualification experience in Supply chain / Procurement / Material Management. Preference: Preference shall be given to candidates having relevant experience in material management within a tertiary care hospital.
<u>Clinical Positions</u>		
3.	Trainee Registrar • Dermatology • Infectious Disease • Gynae / Obs	Qualification: • MBBS or equivalent qualification recognized by PM&DC with FCPS training completed in the relevant specialty. Note: • Trainee Registrar will not be allowed for private practice inside/outside the hospital.

		• FCPS qualified candidates will not be considered for the TR position. • The Trainee Registrar is tenure post for the term of two years.
4.	Trainee Registrar • Anesthesia	<u>Qualification:</u> • MBBS or equivalent qualification recognized by PM&DC with FCPS training completed in the anesthesia. OR • Must have successfully cleared the MCPS or DA (Anesthesia) examination. Note: • Trainee Registrar will not be allowed for private practice inside/outside the hospital. • FCPS qualified candidates will not be considered for the TR position. • The Trainee Registrar is tenure post for the term of two years.

TERMS AND CONDITIONS:

1. Application form along with a cover letter, CV/Resume attested educational testimonial, CNIC, and Experience Certificates/ should be addressed to the **Human Resource Department**. The required documents should reach the **HUMAN RESOURCES DEPARTMENT BACHA KHAN MEDICAL COMPLEX SHAHMANSOOR Swabi** by 12th August 2026.
2. Application must be in a sealed envelope, with the position applied for, clearly written shall be sent through Courier.
3. For any position, by hand application will not be entertained.
4. Incomplete applications or those without bank deposit slips will not be entertained & shall stand rejected.
5. Job Specification and Job application form is available on the website: www.bkmcs.edu.pk.
6. Any application/document received after the closing date/deadline shall stand rejected. No document will be accepted/changed/replaced once received along with the application.
7. The MTI Swabi has the right to increase, decrease or cancel any or all of the positions advertised.
8. In-service employees shall apply through proper channel, where in upon selection, they will have to resign from their current position.
9. Recruitment and selection of appropriate candidates will be done with transparency & merit.
10. In case of selection/ appointment the services of such candidate will be governed by the Khyber Pakhtunkhwa Medical Teaching Institutions Reform Act 2015 (As Amended) and the rules and regulations framed there under.
11. Only short-listed candidates will be called for a Test/Interview.
12. The candidate shall provide the original documents/credentials at the time of the interview.
13. No TA/DA shall be admissible for the Test/Interview.
14. Subsequent to the application, no further correspondence will be entertained regarding the selection process.

15. Any candidate may be disqualified and/or excluded from the interview if he/she was.
- (a) Convicted by the Court of law.
 - (b) Previous history of dismissal from any service.
 - (c) Knowingly furnishes any false information or suppresses any information which may lead to his/her disqualification.
 - (e) Attempts to obtain support for his/her candidature by improper means.
 - (f) Submits forged certificates /tempers with the entries in his/her age, and documents.
 - (h) Misbehavior during the interview.
16. The application processing fee of Rs. 3000/- non-refundable must be deposited in the bank account number mentioned below as the case processing fee. The original deposit Slip must be attached the application form. The applicant may keep a photocopy of the deposit slip for his/her record.
17. Cheque/Pay order will not be acceptable.
18. The salary of selected candidates will only be started after the verification of educational documents/experience certificates. The verification fee will be paid by the selected candidate.
19. After selection private practice outside the hospital will not be allowed for clinical positions only.
20. The selected candidate must willing to relocate to MTI-Swabi Allied Hospitals (as per requirement).
21. MTI-Swabi is an equal-opportunity employer with gender equality and non-discrimination.

Account Title: MTI-BKMC Swabi Other Sources Receipts

Account No: 3004026771

Bank of Khyber, Swabi (Branch Code#5202)

Branch Name: MTI-BKMC Swabi Branch

Bank Name: BOK

MANAGER HUMAN RESOURCE

Medical Teaching Institution Bacha Khan Medical Complex/ Gajju Khan Medical College Shahmansoor Swabi.

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SAY NO TO CORRUPTION