

HEALTH DEPARTMENT KHYBER PAKHTUNKHWA
(ANNUAL CONFIDENTIAL REPORT)

Confidential Report Form for all categories of Class III Staff, Other Staff and Ministerial Staff.

For the Period _____ to _____
Name: _____ Father's Name: _____
Post held during the year with the period: _____
Qualification: (i) _____ (ii) Technical _____
Date of 1st Entry in Service: _____ Total Service _____
Scale of pay: _____ present pay _____

PARTICULARS REMARKS ON

- 1. Religious Perception _____
- 2. Judgment and sense of proportion _____
- 3. Initiative and drive _____
- 4. Technical knowledge and Application _____
- 5. Integrity _____
- 6. Ability of Organization _____
- 7. Skill Propmptness _____
- 8. Interest in work _____
- 9. Emotional stability _____
- 10.Attitude and Manner _____
- 11. Punctuality _____
- 12. Care of Property/Record _____
- 13.Reaction of authority and Discipline _____
- 14.Cooperation with other staff/Deptt: _____
- 15.Relation with public/patients _____
- 16.Supervision and control over subordinates _____
- 17.Particular of any punishment reprimand of warning _____
- 18.Suitability for promotion _____
- 19.Knowledge of language _____

General Remarks:

**Name (in Block Letters) and
Designation of the reporting Officer
(with seal)**

GENERAL REMARKS BY HIGH OFFICER.

COUNTER SIGNATURE: _____

SEAL; _____