



**Bacha Khan Medical Complex (BKMC)  
Swabi  
Medical Teaching Institution (MTI)**

Contact No: 0938-280214

**AFTER PRE-BID  
BID SOLICITATION DOCUMENTS  
FOR  
Microbiology Disposables  
FY 2023-24**

**Note:** The prospective bidder is expected to examine the Bidding Documents carefully, including all Instructions, Terms & Conditions, and Specifications etc. Failure to furnish all information required by the Bidding documents or submission of a Bid not substantially responsive to the Bidding Documents in every respect would result in the rejection of the Bid.

**Manager Material Management  
BKMC/GKMC-MTI, Swabi**

**I/C Microbiology / Virology  
BKMC/GKMC-MTI, Swabi**

**Hospital Director  
BKMC-MTI, Swabi**

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## 1. INTRODUCTION:

Medical Teaching Institution (MTI)/ Bacha Khan Medical Complex Swabi invites. Item wise sealed bids from the eligible bidders (Manufacture / Importer / Authorized Distributor) for procurement of Microbiology Disposable items for Hospital Open Competitive Bidding under rule 6(2) (b) “*Single Stage Two Envelope*” bidding procedures of Khyber Pakhtunkhwa Public Procurement Regulatory Authority (KPPRA) Rules 2014.

## 2. INSTRUCTIONS TO BIDDERS:

- This Bidding procedure will be conducted in light of Khyber Pakhtunkhwa Public Procurement Regulatory Authority (KPPRA) Laws, Rules made there under along with Standard Bidding Documents.
- The bids will be opened on   /  /   **2023** at 11:30 AM by committee in presence of the bidders/representatives who choose to attend
- Pre-bid meeting with the interested bidders will be held on   /  /   on 11:00am at office of Material Management Department of the Institution.
- The rate shall be considered for Bacha Khan Medical Complex (BKMC) / Gajju khan Medical College (GKMC), Nigar College
- Any bid received after the deadline for submission of bids shall not be entertained and shall be returned unopened to the Bidder.
- All the bidders are required to provide annexure wise complete requisite documents with page Qualification as prescribed under the rules.
- The bid should be complete in all aspects and must be signed by the bidder.
- All prices quoted must be in Pak Rupees (PKR) and should include all applicable taxes. If not specifically mentioned in the Quotation, it will be presumed that the prices include all the taxes.
- **Bidders are essentially required to provide correct and latest postal/email/web addresses, phone/mobile/fax numbers for actively and timely communication.**
- For any query, clarification regarding Services / Bid Solicitation Documents, the applicants may send a written request at least one week prior to the opening date.
- The Bidder may after its submission withdraw its bid prior to the expiry of the deadline prescribed for submission of bids. Withdrawn bids will be returned unopened to the Bidders.
- Any bid not received as per terms and conditions laid down in this document are liable to be ignored. No offer shall be considered if:
  - i. Received without earnest money;
  - ii. It is received after the date and time fixed for its receipt;
  - iii. The tender document and the bid are unsigned;
  - iv. The offer is ambiguous;
  - v. The offer is conditional i.e. advance payment, or currency fluctuations etc.;
  - vi. The offer is from blacklisted firm in any Federal / Provincial Government / Private department;

- vii. Only typed tender on original prescribing letter pad, sealed & signed (Every Page) should be submitted, the quoted Price must be preprinted and hand written quoted price will not be acceptable;
  - viii. The tenders must be according to hospital specification (BSDs);
  - ix. Alternate rates (**Double rates for single Items**) will not be acceptable.
- Usage of correction fluid & corrections are strictly prohibited unless duly initialed.
  - Any erasing / cutting etc. appearing on the offer, must be properly signed by the person signing the tender.
  - Bids will be rejected if the Bid is in some way connected with bids submitted under names different from his own.
  - In case of Bid Tie, the decision will be taken by making toss/draw/Recall sealed quotation in front of the bidders.
  - Any direct or indirect effort by a bidding firm to influence this institution during the process of selection of a bidder or award of contract may besides rejection of its bid result into its disqualification from participation in the BKMC Swabi's future bids.
  - The rates remain will approved for **01 Financial years** and it can be extended with mutually agreed written agreement.

### **3. ELIGIBILITY CRITERIA:**

- Bidders must give compliance to the below mentioned clauses as these are mandatory to being eligible for the bidding process. Relevant certificates must be attached.
- The bidder must be registered with Income / Sales Tax Department / reflected on Active Taxpayer List of FBR.
- The bidder shall provide an undertaking that the bidder has not been declared black listed by any Governmental/ Semi-Governmental institutions.
- Bidders shall not be eligible to bid if they are under a declaration of Ineligibility for corrupt and fraudulent practices issued by any government organization in accordance with the Section 44(1) KPP Rules 2014.
- Bidder shall clearly mention local office address, mobile and phone number and email address and name of representative.

### **4. GENERAL CONDITIONS:**

- BKMC Swabi shall evaluate the proposal in a manner prescribed in advance, without reference to the price and reject any proposal which does not conform to the specified requirements.
- Alternative bid shall not be considered and shall be rejected by the Competent authority.
- At any time prior to the deadline for submission of bids, BKMC Swabi may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, modify the bidding documents by amendment.
- If a bid is not substantially responsive, it will be rejected by the Procuring Entity and may not subsequently be made responsive by the Bidder by correction of the nonconformity.
- BKMC MTI Swabi may accept or reject any or all of the bids under Rule 47 of KPPRA Rules, 2014.

## 5. INVITATION FOR BIDS

**Hospital Director**, Medical Teaching Institute, **Bacha Khan Medical Complex Swabi** invites sealed bids under National Competitive Bidding for the procurement of **Microbiology Disposables** for Hospital, under rule 6(2)(b) *“single stage two envelope”* of KPPRA Rules 2014, from Manufacturers / Importers / Authorized Distributors registered with the Income / Sales tax, reflected on Active Taxpayer List of FBR.

The bidders are required to submit bid security @ Rs. 200,000 /- in the name of **Hospital Director BKMC-MTI Swabi**. Bid Security must be from the firm/bidder/contractor account. Pre-bid meeting with the interested bidders will be held on \_\_/\_\_/2023 at 11:00 AM at the Office of Material Management Department of the institution.

The tenders complete in all aspects must reach the undersigned by 11:00 AM on \_\_/\_\_/2023, which will be opened at 11:30 AM on the same day in committee room of the Hospital in the presence of the committee and the bidders / representatives who may choose to attend.

Competent Authority reserves the right to reject any or all the bids as per provisions contained in Rule 47 of KPPRA Rules 2014.

## 6. BID Security

Bid security @ **Rs. 200,000/-** in favor of “Hospital Director BKMC-MTI Swabi”

The bid security may be forfeited:

- i. If a Bidder withdraws its bid during the period of bid validity specified by the Bidder on the Bid Form; or
- ii. In the case of a successful Bidder, if the Bidder fails to sign the contract.

## 7. BID VALIDITY:

- I. The bids should be valid for a period of 180 Days.
- II. In exceptional circumstances, BKMC Hospital may solicit the Bidder’s consent to an extension of the period of validity reasons shall be recorded in writing. The request and the responses there to shall be made in writing. The bid security provided shall also be suitably extended. A Bidder may refuse the request without forfeiting its bid security. A Bidder granting the request will not be required nor permitted to modify its bid, except as provided in the bidding document.

### BID FORM AND PRICE SCHEDULES

#### Price Schedule in Pak. Rupees (including all applicable taxes)

**Note: - All the bidders are required to follow the following pattern while preparing financial bids.**

Name of Bidder \_\_\_\_\_

S #	Item Description	Brand Name	Unit	Per Unit Rate offered Without GST	Per Unit Rate offered including GST	Remarks

Signature of Bidder \_\_\_\_\_

*Note:* In case of discrepancy between unit price and total, the unit price shall prevail.

The bidder must quote their items on the above prescribed format.

If not follow the above-mentioned format, then the firm will straight away disqualified.

## 8. LIST OF MICROBIOLOGY DISPOSABLE ITEMS

EQUIPMENTS		
S.no	Name of Item	Brand
1	Analytic balance	As Per Manufacturer
2	Colony Counter	As Per Manufacturer
3	Hot air Oven	As Per Manufacturer
4	Laminar air flow / Laminar Hood	As Per Manufacturer
5	Biosafety cabinet A <sub>2</sub>	As Per Manufacturer
6	Vortex Mixture / Vortexer	As Per Manufacturer
7	Blood culture bottles (adults + pediatric) Manual	As Per Manufacturer
8	Water Distiller	As Per Manufacturer
9	Loops (Wire)	As Per Manufacturer
10	Straight Wire	As Per Manufacturer
11	Pipettes Jester (10-100ul)	As Per Manufacturer
12	Pipettes Jester (100-1000ul)	As Per Manufacturer
13	Petri Dishes (Plastic 90mm)	As Per Manufacturer
14	Antibiotic Disc Puncher	As Per Manufacturer
15	Test Tube 12x75+Top, (Disposable + Glass)	As Per Manufacturer
16	Autoclave Bags	As Per Manufacturer
17	Swab Sticks	As Per Manufacturer
18	Wash Bottles	As Per Manufacturer
19	Reagent Bottles 250ml	As Per Manufacturer
20	Reagent Bottles 500ml	As Per Manufacturer
21	Reagent Bottles 1000ml	As Per Manufacturer
22	Beaker 250ml	As Per Manufacturer
23	Beaker 500ml	As Per Manufacturer
24	Beaker 1000ml	As Per Manufacturer
25	Flask 250ml	As Per Manufacturer
26	Flask 500ml	As Per Manufacturer
27	Flask 1000ml	As Per Manufacturer
28	Aluminum Foil	As Per Manufacturer
29	Pipettes 10 ml Glass	As Per Manufacturer
30	Slide Box	As Per Manufacturer
31	Calcium Tube 12x21	As Per Manufacturer
32	Yellow Tips	Local Made
33	Blue Tips	Local Made
34	Cover Slip	Local Made
35	Urine Culture Bottles	Local Made
36	Swab Sticks with Transport Medium	Local Made
37	Bijou Bottles 3ml	Local Made
38	Bijou Bottles 7ml	Local Made
39	Bijou Bottles 21ml	Local Made
40	Test Tubes	Local Made
41	Media Preparation Bottles	Local Made



42	Autoclavable Gloves	Local Made
<b>MEDIA FOR BACTERIAL GROWTH</b>		
<b>S.no</b>	<b>Name</b>	<b>Brand</b>
1	Macconkey agar powder	MERCK/SIGMA/OXOID
2	Blood agar powder	MERCK/SIGMA/OXOID
3	Chocolate agar powder	MERCK/SIGMA/OXOID
4	Sabroud agar powder	MERCK/SIGMA/OXOID
5	CLED agar powder	MERCK/SIGMA/OXOID
6	Muller Hilton agar powder	MERCK/SIGMA/OXOID
7	TCBS agar powder	MERCK/SIGMA/OXOID
8	Dnase agar powder	MERCK/SIGMA/OXOID
9	DCA agar powder	MERCK/SIGMA/OXOID
10	salmonella shigella agar powder	MERCK/SIGMA/OXOID
11	Triple sugar iron agar powder	MERCK/SIGMA/OXOID
12	Bile asculin agar	MERCK/SIGMA/OXOID
13	Sabroud Agar With Antibiotics	MERCK/SIGMA/OXOID
14	Nutrient Agar	MERCK/SIGMA/OXOID
15	LJ medium	MERCK/SIGMA/OXOID
16	Anarebic Blood Agar	MERCK/SIGMA/OXOID
17	RCM (Robertson Cook Medium) Agar	MERCK/SIGMA/OXOID
18	MHA Agar for Candida	MERCK/SIGMA/OXOID
19	Colistin Agar	MERCK/SIGMA/OXOID
20	Cornmeal Tween 80 Agar for Fungus	MERCK/SIGMA/OXOID
21	Potato Dextrose Agar	MERCK/SIGMA/OXOID
22	Chrom Agar	MERCK/SIGMA/OXOID
23	Chromogenic Biggy Agar	MERCK/SIGMA/OXOID
24	Mycosel Agar	MERCK/SIGMA/OXOID
25	Christensens Urea Agar	MERCK/SIGMA/OXOID
<b>REAGENTS</b>		
<b>S.no</b>	<b>Name</b>	<b>Brand</b>
1	API 10S and API 20E	MERCK/SIGMA/OXOID/HUMEN
2	KOH preparation	MERCK/SIGMA/OXOID/HUMEN
3	Hydrogen peroxide 3%	MERCK/SIGMA/OXOID/HUMEN
4	Oxidase reagents	MERCK/SIGMA/OXOID/HUMEN
5	Indole reagent	MERCK/SIGMA/OXOID/HUMEN
6	Tryptophan reagent	MERCK/SIGMA/OXOID/HUMEN
7	Urease reagent	MERCK/SIGMA/OXOID/HUMEN
8	3% HCL	MERCK/SIGMA/OXOID/HUMEN
9	Urine inoculation strips	MERCK/SIGMA/OXOID/HUMEN
10	Filter paper	MERCK/SIGMA/OXOID/HUMEN
11	Urea for media	MERCK/SIGMA/OXOID/HUMEN
12	Sodium Hypochlorite (bleach)	MERCK/SIGMA/OXOID/HUMEN
11	Benedict reagent	MERCK/SIGMA/OXOID/HUMEN
13	Ascectic Acid	MERCK/SIGMA/OXOID/HUMEN

14	Glycerin	MERCK/SIGMA/OXOID/HUMEN
15	India ink	MERCK/SIGMA/OXOID/HUMEN
16	API for Candida	MERCK/SIGMA/OXOID/HUMEN
17	Methanol	MERCK/SIGMA/OXOID/HUMEN
18	Formalin	MERCK/SIGMA/OXOID/HUMEN
19	Ethanol	MERCK/SIGMA/OXOID/HUMEN
20	Modified ZN Stain (Set)	MERCK/SIGMA/OXOID/HUMEN
21	Seddar Wood Oil	MERCK/SIGMA/OXOID/HUMEN
22	Methylene Blue Powder	MERCK/SIGMA/OXOID/HUMEN
23	Glucose 1Kg	MERCK/SIGMA/OXOID/HUMEN
24	Lactophenol Blue	MERCK/SIGMA/OXOID/HUMEN
25	API 20NE	MERCK/SIGMA/OXOID/HUMEN
26	Peptone Water	As Per Manufacturer
27	Hot Plate	As Per Manufacturer

### STAINS

S.no	Name	Brand
1	Gram Stain (Set)	MERCK/SIGMA/OXOID/HUMEN
2	ZN Stain (Set)	MERCK/SIGMA/OXOID/HUMEN
3	Lesiman Stain (Set)	MERCK/SIGMA/OXOID/HUMEN
4	Albert stain (Set)	MERCK/SIGMA/OXOID/HUMEN
5	Modified ZN Stain (Set)	MERCK/SIGMA/OXOID/HUMEN

### Serology kits

S.no	Name	Brand
1	Salmonela Shigella serological kit	MERCK/SIGMA/OXOID/HUMEN
2	Streptococcus serological kit	MERCK/SIGMA/OXOID/HUMEN
3	Ecoli serological kit	MERCK/SIGMA/OXOID/HUMEN

### Antibiotics disc

S.no	Name	Brand
1	Amoxicillin clavulanic acid disc (Vial)	OXIDE/ABBOT/MERCK/THERMOSCIENCE
2	pencillin disc	OXIDE/ABBOT/MERCK/THERMOSCIENCE
3	Ampicillin disc	OXIDE/ABBOT/MERCK/THERMOSCIENCE
4	Erythromycin disc	OXIDE/ABBOT/MERCK/THERMOSCIENCE
5	Doxycycline disc	OXIDE/ABBOT/MERCK/THERMOSCIENCE
6	Gentamicin disc	OXIDE/ABBOT/MERCK/THERMOSCIENCE
7	Amikacin disc	OXIDE/ABBOT/MERCK/THERMOSCIENCE
8	Ciproflaxcin disc	OXIDE/ABBOT/MERCK/THERMOSCIENCE
9	Imipenem disc	OXIDE/ABBOT/MERCK/THERMOSCIENCE
10	Meropenem disc	OXIDE/ABBOT/MERCK/THERMOSCIENCE
11	Ertapenem disc	OXIDE/ABBOT/MERCK/THERMOSCIENCE
12	Cefotaxime	OXIDE/ABBOT/MERCK/THERMOSCIENCE
13	Cefoxitin disc	OXIDE/ABBOT/MERCK/THERMOSCIENCE
14	Ceftraixone disc	OXIDE/ABBOT/MERCK/THERMOSCIENCE
15	Cefazloin disc	OXIDE/ABBOT/MERCK/THERMOSCIENCE
16	Cefipime disc	OXIDE/ABBOT/MERCK/THERMOSCIENCE

17	Cefaperazone/sulbactam disc	OXIDE/ABBOT/MERCK/THERMOSCIENCE
18	Piperacillin /tazobactam	OXIDE/ABBOT/MERCK/THERMOSCIENCE
19	Levofloxacin	OXIDE/ABBOT/MERCK/THERMOSCIENCE
20	Ofloxacin	OXIDE/ABBOT/MERCK/THERMOSCIENCE
21	Enoxacin	OXIDE/ABBOT/MERCK/THERMOSCIENCE
22	Norflaxcin	OXIDE/ABBOT/MERCK/THERMOSCIENCE
23	Moxifloxacin	OXIDE/ABBOT/MERCK/THERMOSCIENCE
24	Vancomycin	OXIDE/ABBOT/MERCK/THERMOSCIENCE
25	Cefotaxim + clavanic Acid	OXIDE/ABBOT/MERCK/THERMOSCIENCE
26	Linzolid	OXIDE/ABBOT/MERCK/THERMOSCIENCE
27	Daptomycin	OXIDE/ABBOT/MERCK/THERMOSCIENCE
28	Fuside acid	OXIDE/ABBOT/MERCK/THERMOSCIENCE
29	Rifampin	OXIDE/ABBOT/MERCK/THERMOSCIENCE
30	Clarithromycin	OXIDE/ABBOT/MERCK/THERMOSCIENCE
31	Cotrimoxazole	OXIDE/ABBOT/MERCK/THERMOSCIENCE
32	Tigecycline	OXIDE/ABBOT/MERCK/THERMOSCIENCE
33	Aztreomycin	OXIDE/ABBOT/MERCK/THERMOSCIENCE
34	Nalidixic acid	OXIDE/ABBOT/MERCK/THERMOSCIENCE
35	Otochin disc	OXIDE/ABBOT/MERCK/THERMOSCIENCE
36	Bacitarcin disc	OXIDE/ABBOT/MERCK/THERMOSCIENCE
37	Polymxin b	OXIDE/ABBOT/MERCK/THERMOSCIENCE
38	Colistin	OXIDE/ABBOT/MERCK/THERMOSCIENCE
39	Tobramycin	OXIDE/ABBOT/MERCK/THERMOSCIENCE
40	Haemophilus factor x,v,x+v	OXIDE/ABBOT/MERCK/THERMOSCIENCE
41	Ampicillin sulbatum	OXIDE/ABBOT/MERCK/THERMOSCIENCE
42	Doripenem	OXIDE/ABBOT/MERCK/THERMOSCIENCE
43	Minocycline	OXIDE/ABBOT/MERCK/THERMOSCIENCE
44	Tetracycline	OXIDE/ABBOT/MERCK/THERMOSCIENCE
45	Chloramphenicol	OXIDE/ABBOT/MERCK/THERMOSCIENCE
46	Ticarcillin-clavunate	OXIDE/ABBOT/MERCK/THERMOSCIENCE
47	Cefoprazone	OXIDE/ABBOT/MERCK/THERMOSCIENCE
48	Teicoplanin	OXIDE/ABBOT/MERCK/THERMOSCIENCE
49	Nitrofurantin	OXIDE/ABBOT/MERCK/THERMOSCIENCE
50	Fosfomycin	OXIDE/ABBOT/MERCK/THERMOSCIENCE
51	Meropenem + Vabermectum	OXIDE/ABBOT/MERCK/THERMOSCIENCE
52	Cefdirocon	OXIDE/ABBOT/MERCK/THERMOSCIENCE
53	Ceftazidim + Avibactum	OXIDE/ABBOT/MERCK/THERMOSCIENCE
54	Oxacillin	OXIDE/ABBOT/MERCK/THERMOSCIENCE
55	Ceftaroline	OXIDE/ABBOT/MERCK/THERMOSCIENCE
56	Teicoplanin	OXIDE/ABBOT/MERCK/THERMOSCIENCE
57	Telavancin	OXIDE/ABBOT/MERCK/THERMOSCIENCE
58	Imipenem Relebactum	OXIDE/ABBOT/MERCK/THERMOSCIENCE
59	Ceftolozane Tazobactum	OXIDE/ABBOT/MERCK/THERMOSCIENCE
60	Ticarcillin Clavulanate	OXIDE/ABBOT/MERCK/THERMOSCIENCE

61	Ceftaroline	OXIDE/ABBOT/MERCK/THERMOSCIENCE
62	Cefazoline	OXIDE/ABBOT/MERCK/THERMOSCIENCE
63	Aztreonam	OXIDE/ABBOT/MERCK/THERMOSCIENCE
<b>ANTIFUNGAL DISC</b>		
<b>S.No</b>	<b>Name</b>	<b>Brand</b>
1	Caspofungin	OXIDE/ABBOT/MERCK/THERMOSCIENCE
2	Voriconazole	OXIDE/ABBOT/MERCK/THERMOSCIENCE
3	Fluconazole	OXIDE/ABBOT/MERCK/THERMOSCIENCE
<b>PCR Kits</b>		
<b>S.No</b>	<b>Name</b>	<b>Brand</b>
1	HEP B Qualitative (Amplification)	Systech / Bosphore / Sansure
2	HEP B Quantitative (Amplification)	Systech / Bosphore / Sansure
3	HEP C Qualitative (Amplification)	Systech / Bosphore / Sansure
4	HEP C Quantitative (Amplification)	Systech / Bosphore / Sansure
5	Coulam Base Extraction Kit with Reagents	
6	Covid PCR Amplification Kit	Systech / Bosphore / Sansure
7	Auto Extraction Kit	
<b>E Strip</b>		
1	Vancomycin (Packet)	Oxide/Abbot/Merck/Thermoscience
2	Imipenem (Packet)	Oxide/Abbot/Merck/Thermoscience
3	Meropenem (Packet)	Oxide/Abbot/Merck/Thermoscience
4	Azithromycin (Packet)	Oxide/Abbot/Merck/Thermoscience
5	Fluconazole (Packet)	Oxide/Abbot/Merck/Thermoscience
6	Voriconazole (Packet)	Oxide/Abbot/Merck/Thermoscience
7	Amphotericin B (Packet)	Oxide/Abbot/Merck/Thermoscience
8	Caspofungin	Oxide/Abbot/Merck/Thermoscience
<b>ATCC Controls</b>		
1	E Coli	ATTCC
2	Staphylococcus	ATTCC

## 9. TECHNICAL CRITERIA FOR MICROBIOLOGY DISPOSABLES ITEMS

S#	Parameters	Sub-parameters	Marks
1	Legal Requirement	Chamber of Commerce Certificate	Mandatory
		KNTN / Professional registration Certificate	Mandatory
		Undertaking that Firm/Company is not blacklisted in any government/Semi Government and have no litigation pending in any court of law in Pakistan	Mandatory
		Most Recent Sale Tax return from FBR 01 year	Mandatory
		Most Recent Income Tax return of last 02 Years	Mandatory
		ISO 9001 Certificate of the firm	Mandatory
2	Product Sample	Samples will be examined & accepted by the Technical Evaluation Committee Satisfactory Unsatisfactory	30 0
3	Performance Certificates		5
	Performance Certificates of the firm from at least 5 different healthcare institutes. (1 Mark will be awarded per certificate)	1 certificate	1
		2 certificates	2
		3 Certificates	3
		4 Certificates	4
		5 Certificates	5
4	DRAP Registration Certificate of the firm		2
5	Relevant Experience		15
	Market Experience (Justified by Purchase/Supply/ Work Orders)	i. 1-2 Years	3
		ii. 2-3 Years	6
		iii. 3-4 Years	9
		iv. 4-5 Years	12
		v. 5-6 Years	15
6	Financial Capabilities		15
	Turnover in Million	1-15 Million Each Million = 1 Number To be verify from Audit Report	15
7	Warehouse	Total Allocated marks	3
		Ware House at Peshawar/Islamabad	2
		Ware House at National Level	1
Total Marks			70
Qualifying Marks			49

## 10. FINANCIAL CRITERIA:

S #	Parameters	Sub-Parameters	Total Marks
	<b>Price</b>		<b>30</b>
	Lowest Price will get full marks. The formula to calculate the marks for the price submitted is: [Lowest Price (Fm)÷Price of Bid under consideration (F)] x100 x 0.30		30

## **11. BLACKLIST OF DEFAULTED BIDDER/CONTRACTOR**

### **Conditions for Blacklist of Defaulted Bidder/Contractor under rule 44 of KPPRA Rules 2014**

The following are the events which would lead to initiate (Rule 44 of KPPRA Rules 2014) blacklisting/debarment process;

- Consistent failure to provide satisfactory performances.
- Found involved in corrupt/fraudulent practices.
- Abandoned the place of work permanently

### **Conditions for debarment of Defaulted Bidder/Contractor**

Failure or refusal to;

- Accept Purchases Order / Services order terms;
- Make supplies as per specifications agreed:
- Fulfill contractual obligations as per contract
- Non execution of work as per terms & condition of contract.
- Any unethical or unlawful professional or business behavior detrimental to good conduct and integrity of the public procurement process.
- Persistent and intentional violation of important conditions of contract.
- Non-adherence to quality specifications despite being importunately pointed out.
- Security consideration of the State i.e., any action that jeopardizes the security of the State or good repute of the Bacha Khan Medical Complex MTI Swabi.

## **12. PROCEDURE FOR BLACKLIST AND DEBARMENT**

1. Competent authority of Bacha Khan Medical Complex MTI Swabi may on information, or on its own motion, issue show cause notice to the bidder.
2. The show-cause notice shall contain the statement of allegation against the Bidder.
3. The bidder will be given maximum of seven days to submit the written reply of the show cause notice.
4. In case the bidder fails to submit written reply within the requisite time, the competent authority may proceed forth with ex-parte against the bidder
5. Competent authority of Bacha Khan Medical Complex MTI Swabi may on information, or on its own motion, issue show cause notice to the bidder.
6. Direct to issue notice of personal hearing to the bidder/ authorized representative of the bidder and the competent authority shall decide the matter on the basis of available record and personal hearing, if availed.
7. The competent authority shall decide the matter within thirty days from the initiation of proceedings.
8. The order of competent authority shall be communicated to the bidder by indicating reasons.
9. The order past as above shall be duly conveyed to the KPPRA and defaulting bidder within three days of passing order.
10. The duration of debarment may vary up to five years depending upon the nature of violation.

### **13. REDRESSING OF GRIEVANCES**

1. The purchaser shall constitute a committee comprising of disagreed & notified by the competent authority proper powers and authorizations to address the complaints of bidders that may occur prior to the entry into force of the procurement contract.
2. Any bidder feeling aggrieved by any act of the purchaser after the submission of his bid may lodge a written complaint concerning his grievances not later than 03 days after the announcement of the bid evaluation report.
3. The grievance redressal Officer shall investigate and decide upon the complaint within 06 days of the receipt of the complaint. The report along with decision shall be forwarded to the purchaser officer within the prescribed period.
4. Mere fact of lodging of a complaint shall not warrant suspension of the procurement process.  
**Note:** Grievance notified & designated who can invite appropriate official as co-opted member for grievance.

### **14. AWARD OF CONTRACT:**

Contracts shall be confirmed through a written agreement signed by the successful bidder and the MTI /BKMC Swabi.

### **15. PAYMENT:**

- a. No advance payment will be permissible.
- b. The payment will be made after successful supply and inspection

### **16. TERMS & CONDITIONS**

- The delivery should be made within 30 days.
- If the supply is not done within the period mentioned in the supply order, penalty @ 2% will be charged upto 15 days and beyond 15 days the penalty will be charged @ of 5%.
- The bidder must register with Income / Sales Tax Department
- No advance payment will be permissible.
- The payment will be made after successful supply and inspection of all requisite items.
- The Hospital may accept or reject any or all of the bids under Rule 47 of KPPRA Rules, 2014.